

### ASSESSMENT # 1

Total Marks: 30

1. Give short answers to the following questions: (15)
  - I. Briefly explain the objectives of facilities management.
  - II. What skills, knowledge and character traits are necessary to succeed in facilities management?
  - III. What is the purpose of an annual work plan?
2. There is obviously no one way to lead, but there are principles applicable at all levels' Discuss. (7)
3. List your skills, experience and character traits that you believe will help you succeed in facilities management. Discuss their value and significance. (8)